

How to transfer website content, e-mail and domains from another reseller provider to server-admins.NET

Preamble : This document serves as a guide only and server-admins.NET accepts no responsibility or liability for loss of data, income or downtime.

Whilst we have tried to include every possible step to ensure that this guide assists you in achieving a transparent move you may experience issues. We are here to assist where ever possible so please feel free to contact us for any assistance.

Transferring websites and email between hosts is undoubtedly stressful but with a few simple steps taken to prepare yourself and your clients for their migration you will succeed.

STEP 1

Find a reseller hosting package which caters for your bandwidth, storage and geographic locations.

Server-admins.NET provides reseller solutions for clients wanting to host their websites in Gauteng, South Africa or alternatively Texas, USA. Local reseller hosting provides faster response times where as hosting your reseller services within our Texas datacenters provides substantially higher bandwidth resources.

STEP 2

Sign up for a reseller package via the server-admins.NET website.

STEP 3

Send us proof of payment should you choose to pay via EFT, or alternatively make a convenient secure credit card payment from within our client service area.

STEP 4

Contact your current ISP and request that they lower your domains DNS TTL. This will assist when transferring the domain and force all other dns servers to update their cached records sooner.

STEP 5

Receive your Helm reseller account details from our automated system

STEP 6

Log into our Helm control panel using your reseller account number and assigned password and start creating your user accounts and hosting packages – not forgetting to create mail boxes for your domains.

STEP 7

Upload your data (Website contents and databases) onto our servers.

STEP 8

Setup a tempurl within Helm which will allow you to test your domains configuration on our servers before they go live and allow you to identify and troubleshoot any issues before the transfer. Should you require any assistance feel free to contact us – we are more than willing to assist wherever possible.

STEP 9

Notify your clients of your service upgrade and request that they download all important email ahead of the move. (Our US servers do allow you to setup POP retrieval which enables our mail servers to connect to any other mail server and download all email within the inbox)

STEP 10

Prepare your domains for transfer by logging into the existing ISP's control panel and update all MX records, A records and any other custom records which you may have to point to our servers. Allow 24 hours for DNS to propagate before being able to see traffic on our servers.

STEP 11

Have server-admins.NET initiate domain transfers for all your hosted domains, alternatively you can manage these yourself.

STEP 12

Confirm that all your domains have been migrated across to our platform and cancel your services with your current ISP.

Welcome!

You have successfully transferred your services to a new provider.
Welcome to server-admins.NET – the guys who are passionate about hosting!